### **Agenda for BOD**

- 1) Review approve previous minutes
- 2) Consider items in consent agenda
- 3) Old business
- 4) New Business
- 5) Adjournment

#### **Consent Agenda**

SI BOD meeting May 19 2024

General Chair Report: Dave Kilmer
Admin Chair Report: Sammie Hail
Treasurer Report: John McGlynn
Senior Report: Paul Folts (not present)

Age Group Report: Sean Redmond (Vote required – type of travel and assistance amount)

Timing Task Force: Sean Redmond Registration Report: Mary Redmond

Program Committee: Paul Mazarelle (Vote Required) not present

DDEI Report: Maria Davila

Nothing to report from: Finance, coaches, Officials, Operational risk, safe sport, Athletes Rep,

Championship

Call to Order 7:04pm

Attendees: Dave Kilmer, Sammie Hail, John McGlynn, Sean Redmond, Mary Redmond, Maria Davila, Joy Cabrera, Madolyn Mohr, Briana Reynolds, Bob Horne, Hugo Camarillo, Vinh Dang, Melissa Eisenhamer, Carlos Davila, Anhton Tran, Krissy Payton, Isabella Dang, Kevin Chester, Scott Lawson, Eric Hughes, Reid Krebs

M/S/A/P (Motion, Second, Approved, Passed) Meeting Minutes from BOD meeting 3/17/2024

# **General Chair report**

In late April, Brandy Stark, who was elected last November as the Safe Sport Chair, informed me that she is unable to fulfill the duties of the job. I have asked the board for consent and approval of Brandy's replacement, and hope to announce that replacement at the beginning of this meeting.

Welcome to new Safe Sport Chair Briana Reynolds! Briana will start communicating with Melissa Eisenhamer, prior Safe Sport Chair for handoff/continuity of work.

Since there is no officials report, I'll just give a quick shout out and congratulations to Lisa Vetterlein, who will not only be a starter at the upcoming Olympic Trials, but will also be an official at the Olympic games in Paris. As far as I am aware, this is the first SI official to be selected to officiate at the Olympic games.

#### Planning:

I will be holding a planning meeting in **late June** for the purpose of discussion of a long term financial plan. This will include the financial vice chair, treasurer and myself as well as anyone else in the lsc who wants to have input. I plan to ask questions that John McGlynn brought up many years ago — what is our ultimate goal financially? With assets in the ballpark of \$800K, what are our goals beyond long term financial stability? Beyond stability and our current financial support programs, should we be looking at alternate ways to provide services to our swimmers, teams, officials, coaches, etc.? This meeting will be announced in the news portion of the SI website in the coming weeks.

John McGlynn offered up this background financial information: Approximately 6-7 years ago, he and Kevin Lee created a committee comprised of individuals with financial background for the purpose of seeking guidance on what to do with an initial investment of \$300K the LSC had. The recommendations made by those in the financial arena were followed and proved to be sound advice as the \$300K is now around \$600K.

## Remaining 2024 board meeting dates: (meeting times will be 7:00 PM)

July 21<sup>st</sup> – could be changed to 28<sup>th</sup> if Si LC champs ends up on 21<sup>st</sup> weekend

Sept 15<sup>th</sup> or 22<sup>nd</sup> – depending on dates of USA swimming HOD meeting

Nov 17<sup>th</sup>

#### **Governance Committee:**

The Governance committee will be meeting in early June to begin looking into potential rule changes within our bylaws as well as necessary changes to our policies and procedures. If you have any potential modifications to either of these documents, please submit them to me by June 8<sup>th</sup>. Also anyone interested in helping with this process is invited to come forward and let me know. Right now we have no officials on the committee, and having a perspective from the officials would be a great asset. Please let me know if you are interested.

## **Admin Vice Chair report**

**Equipment:** I am in the process of gathering an itemized list of all equipment the LSC currently owns/has in possession. The storage unit has canopies (working/non working), the large scoreboard, plastic buckets and 2 sets of starting equipment. I am waiting to get a list of the outstanding equipment others have (start systems, clipboards, watches, computers, etc).

**Records:** A big thanks to Mary Redmond for updating the SI records. Several records have been broken since 2022.

**Scoreboard:** E Sign Services (Leo) came to Mater Dei to fix the LSC's scoreboard. Line 5 was not working. He determined a wire was knocked loose, probably during transporting the scoreboard from one location to another. He plugged it back in and also moved all the non-working lights off to the far left corner so that 99% of the scoreboard lights work now. He only charged \$360 for the 2 hour minimum labor cost; he said he was not going to charge travel since they were only there for less than 2 hours.

Additionally, SBA and PS have since rented the scoreboard for the April meets and had no issues with its operation.

## **Treasurer Report:**

Jan	<b>Mar (</b> as of 3-15)	May(as of 5-15)
Checking - \$169,246.50	\$191,094.80	\$192,398.01
Savings - \$75,043.80	\$75,046.32	\$ 75,048.80
Investment - \$530,675.63	\$552,541.72	\$567,122.48

P&L is listed in additional documents on the news page.

# **Senior Report:**

No Swimmers attended the National Open Water Championships in Florida this April.

The Senior travel assistance workbook will be available early this coming week. Summer support amounts can be found in the March meeting minutes.

## **Age Group Report:**

Below are two reports, Western Zone Championship budget. We will need to decide on the amount that we will fund. The second is a price list from Colorado for timing equipment.

Pacific Swimming provides a discount to their swimmers and teams who enter meets who are outreach athletes. It is budgeted as part of their budget.

Age Group Deep Dive - this is a quarterly meeting with AG chairs around the country. I represent the western zone. We are looking at the problems and issues around the country concerning age group swimming. What are the issues, problems and areas that we can focus on to improve age group swimming. This is not limited to numbers, meet participation, time standards, championships, and retention.

I have also been appointed to be a coach member for an age group committee for the Western Zone. Also looking at the same things.

# 2024 San Diego Imperial Swimming Western Zone Age Group Championships task force proposals

Team Selection:

- The intent is to have 48 swimmers on the team: 8 swimmers for each age group and gender. This does not include the up to 4 para swimmers: 2 12/u and 2 13-14
- To apply for the team, swimmers must have achieved at least 1 WZAG standard (national age group AAA).
- Swimmers with 6 cuts will automatically be selected to the team.
- Swimmers with 2-5 cuts will be selected by the WZAG Champ staff. The selection will be using the swimmers best times; submitted and listed on their application; using the results from the 2022 WZAG championship meet. They would be looking at the top 8 and top 16.
- Those swimmers with 1 cut may be considered for selection to complete a relay. If there are three swimmers in an age group: a fourth swimmer may be selected. If there are 7 swimmers, an 8<sup>th</sup> swimmer may be selected.
- All swimmers will swim 6 events and up to 4 four relays.

Cost breakdown – based on 48 swimmers.

Entries - \$20 surcharge, \$20 per event, \$7.50 per relay	\$170
Outfitting – \$20 - 2 caps, \$60 – 4 shirts, \$65 swim bag/backpack, \$55 jacket	\$200
After meet social \$45	\$45
Hotel – 2 per room at \$250 per night - \$125 each for 5 nights	\$625
Airfare Airfare has increased from last year	\$750
Food - \$95 per day 4 lunches, 4 dinners	\$475
Total per swimmer	\$2265
Total for 48 swimmers	\$108,720

Cost breakdown for staff – based on 7 coaches: Head coach and 6 coaches for 1 per group and 1 team manager/chaperone.

Hotel – 1 coach per room @\$250 per night	\$1,250 each
Airfare	\$750
Outfitting – same as swimmers minus the caps	\$180
Food – same as the swimmers	\$200
After meet social	\$45
Total	\$2,425
Total cost for a full staff	\$16,975

Total does not include ground transportation at \$1,500 per van. We will reserve 5 vans to be prepared. The amount would include the extra insurance.

Renting vans will be about \$1,500 per van. The number of vans will depend on how many swimmers are traveling with the team. This does not include the cost of gas.

The hotel is about 8 miles from the pool or about 15 minutes.

M/S/A/P John McGlynn approved as Head Coach for Zone Team.

Breakdown of LSC and swimmer splits Discussion regarding what % should the LSC contribute? Last year the LSC contributed 30% with swimmer's family paying 70%. Also, last year, a total of 4 vans were rented and 4 vans would likely be needed again this year. \$1,500 van cost would likely increase.

	LSC 30%	Swimmer 70%	LSC 40%	Swimmer 60%	LSC 50%	Swimmer 50%
	\$679	\$1585	\$906	\$1359	\$1,132.50	\$1,132.50
X 48	\$35,592		\$43,488		\$54,360	
Staff	\$16,975		\$16,975		\$16,975	
Sub Total	\$52,567		\$60,463		\$71,335	
w/van(1)	\$1,500		\$1,500		\$1,500	
Total	\$54,067		\$61,963		\$72,835	

(Dave's note: The 2024 budget has \$74,000 listed).

The total is the cost to the LSC.

For those not traveling with the team, or if the LSC decides to not travel as a team; the stipend would be at the 30, 40, or 50%

If SI travels as a team:

13-14 will be encouraged to travel as a team.

11-12 will be encouraged to travel with the team.

10-u will travel with their parents.

If the swimmer travels on their own, not as a team, it would be recommended that the families stay at the same hotel; I have made reservations for 30 rooms at a hotel that is about 10 miles from the pool; 10-15 minutes' drive. The hotel is next to a mall.

If the LSC is giving a stipend the amount would be from the LSC 30-40-50% breakdown.

M/S/A/P Stipend would be the 50/50 split. Swimmer to pay \$1,200 up front (the Zone application packet should reflect this) and a rebate could be possible back to families after all final costs are in and those costs were not as high as \$1,200.

Mary Redmond added that she has sent out questions to teams asking how many of their athletes have Zone cuts already and if they are planning on traveling with the team or on their own. Trying to avoid overbuying plane tickets like last year.

# **Timing Task Force:**

Timing task force pricing from Colorado.

The group has not met since the last meeting, but will when needed. The report below is to provide the LSC information regarding potential costs of an LSC owned timing system if it decides to later go that route.

CABLE	HARNESS		
<b>Qty</b>	<u>Model</u>	<u>Description</u>	<b>Price</b>
1	CH41-10	Ten-lane cable harness (Primary and button A)	<b>\$1,315</b>
1	CH41-10-3	Ten-lane back-up cable harness (button B & button C)	\$1,150
TIMING	SYSTEM		
<b>Qty</b>	<u>Model</u>	<u>Description</u>	<b>Price</b>
1	SYS6	System 6 Sports Timer	\$5,054
		Hardware: Multi-sport computer console, swim keyboard insert and swimming and diving software, backlit full-color 10.4" LCD display, USB drive for software upgrades; unlimited race storage, external mouse and keyboard port, back-up rechargeable system, and built-in start input.	
		Software:	

Swimming and diving software included, stored lap & cumulative splits, display of lap and cumulative splits to matrix displays, 12 lane

competitive timing, back-up timing (software only), unlimited "meet memory", relay judging software, and direct scoreboard use.

## **TOUCHPADS**

<u>Qty</u>	<u>Model</u>	<u>Description</u>	<u>Price</u>
12	TP-78G	Aquagrip gutterhung touchpads (78" x 22") US PATENT 5,702,799	\$15,480
		Note: Includes 3-year limited warranty.	1,290 each

#### **TOUCHPAD CADDY**

<u>Qty</u>	<u>Model</u>	<u>Description</u>	<u>Price</u>
1	CAD-TP/P	Touchpad caddy for gutterhung touchpads. Holds up to ten touchpads.	\$1,896
		Some assembly required.	

PRICE \$24,985 PLUS SHIPPING \$1,106 PLUS EST. 7.75% TAX \$1,936.34 International Sports Timing also has equipment that we are looking into but have not received pricing at this time.

# **Registration Report:**

Registration Type	2021 Registratio ns 060120 thru 083121	2022 Registrations 090121 thru 083122	2023 Registration s 090122 thru 083123	2024 Registrations 090123 thru 083124	
					Member Type
Athlete Premium (YR)	2693	3271	2966	2739	Athlete
Athlete Seasonal 1	21	117	109	19	Athlete
Athlete Flex	1453	1133	672	542	Athlete
Athlete Outreach	61	60	46	42	Athlete
TOTAL ATHLETE REG	4228	4581	3793	3342	Athlete
Individual	307	353	438	373	Non-Athlete
Life	5	5	5	5	Non-Athlete
Club	27	29	29	29	Clubs
Club Seasonal	0	0	NA	NA	Seasonal Club

Total Athlete Registrations 2018:3929Total Athlete Registrations 2019:4440Total Athlete Registrations 2020:3860Total Athlete Registrations 2021:4228Total Athlete Registrations 2022:4581Total Athlete Registrations 2023:3793

The registrations numbers are through May 14, 2024 *Noted about a 20% drop in registrations from 2022. Our LSC numbers mirror what's happening across the country. Quarterly USA meetings with AG Chairs are discussing – what's driving this and ideas to attract more swimmers.* 

There are 5 apprentice officials registered but there is no fee until they pay their registration fee after they complete their shadowing. They are not counted in the registration numbers.

## Outstanding Fines owed through 5/14/24

CSTE: \$150 SDSA \$150

<u>Update from USA Swimming:</u> Coaches will now see all certs listed on their card. If is a course is not currently required it will state as such.

If a course states that a course is not completed, the coach is required to take the course to be in good standing.

Coaches that were registered <u>before 9/1/22</u> will no longer be required to take the following courses as they are grandfathered in: QFC: Quality Coaching Framework, Welcome to USA Swimming, Rules and Regulations and CORE Certification.

All coaches registered for the first time after 9/1/22 will be required to take the courses.

The Registration Fees for 2025 will remain the same as the 2024 fees.

## SI RECORDS AND AGC RECORDS

The SI records and Age Group Championship Records have been updated and posted on the website. If someone sees an error please e-mail with all the backup information to Mary Redmond @office@si-swimming.com

## **2024 Registration Fee Information**

## **SAN DIEGO IMPERIAL FEES:**

REGISTRATION TYPE & WHO IS ELIGIBLE	AGE RANGE	FEE	RESTRICTIONS
ATHLETES			
Premium Athlete	1-99	\$85	Can swim in any meet
Flex Athlete (cannot use for	1-12	\$30	Must upgrade to premium athlete
championship meets)			after swimming in 2 meets(\$55 to upgrade)
Season 1 Athlete	1-99 (4/4-	\$55	Can swim any meet below zone,
	8/31/2024 only)		sectional & national level
Outreach Athlete	1-99	\$7	See criteria for qualification
NON-ATHLETES			
Coach	18-99	\$85	Complete all required certifications
Official/Non-Athlete Member	18-99	\$85	Complete all required certifications
Other(Chaperone, Board	18-99	\$85	Complete all required certifications
Member/has direct contact			
with athletes)			
Junior Coach	16-17	\$85	Must complete all coaching
			certifications except background
			check
Apprentice Official	18-99	\$0	Must become an Official member
			when shadowing is complete
Administrator(Board	18-99	\$45	Can upgrade to Official/Non-Athlete
Members, Team			Member if becoming a coach or an
employees-those not in			official(\$40 to upgrade)
direct contact w/athletes)		<b>A</b>	
TEAM/CLUB		\$100	
			Benietestian linker DO NOT DOOT
			Registration links: DO NOT POST REGISTRATION LINKS FOR YOUR
			CLUB ON YOUR WEBSITE- These
			are specific to your club.

**Program Committee:** The program committee would like to submit the following meet calendar for the Fall/Winter '24-'25 short course season. (see next page)



# SAN DIEGO-IMPERIAL SWIMMING

2024-2025 Swim Year Competition Schedule

20	024-2025 Swim Year Competition S	chedule	
Aug 31- Sept 1			(2) Labor Day
September 7-8			
September 14-15			
September 21-22	Freestyle Festival	2 day	
September 28-29			Sept 26-29 -USA SWIMMING HOD
			Sept 28-29 : WZone OW Champs @ Coronado
Oct 5 -6	14 u Pentathlon Sat/Sr Meet Sun	1 Site	
October 12-13	B/C All Ages	2 Sites	
October 19-20			
October 26-27	BB+ All Ages	2 Sites	
November 2-3	B/C All Ages	2 Sites	Nov 1-3 : Kevin Perry
November 9-10			(11) Veterans Day
November 16-17	BB+ All Ages	1 site	
November 23-24			
Nov 30 Dec 1			(28) Thanksgiving
December 7-8	WAG Max WAG Max		Dec 4-7 : USA Open @ Greenboro NO
December 14-15	14&Under 1 day meet		Dec 11-14 : Junior Nationals @ tha
December 21-22	21-22-23 WAG @ Wagner Pool Oceanside		(25) Christmas
D		I	
December 28-29			
2025			
January 4-5	SI-AZ All Star Meet tentative		
January 11-12	SI-AZ All Star Meet- tentative	Sean to work with AZ to confirm date/ Travel Mee to AZ	
January 18-19	11/o NTS	2 Sites	(20) MLK
January 25-26	10/u mini meet 1 day (team to choos Sat or Sun)	e 2 sites preferred	
February 1-2			
February 8-9	ALL AGES NTS	2 sites	(9) Super Bowl
February 14-17	Senior Classic recommend LSC hoster	4	(17) Presidents Day
February 22-23			
Mar 1-2	Sectionals TBD		Feb 27-Mar 2 : CA/NV Sectionals *USA web shows location t.b.a is it for sure
March 7-9	14/u AG CHAMPS@ BBMAC		local?
March 15-16	All Ages NTS	2 Sites	
March 22-23			
March 29-30			April 3-6 : Far Westerns

Question: Why is WAGS so close to Christmas?

Mary shared she had asked coaches & those on site last year about these days and learned many schools were still in session till 12/20.

Question: Regarding 2-site meets, are these all necessary? 2 sites pose difficulties with getting enough officials. Why not consider 2 sessions – an AM session for 12 & U and a PM session for 13 & O?

2 sites were determined based on last year's attendance. Running 2 sites is revenue generating for both host teams as well.

Question: Regarding Senior Classic, can this be hosted again by a team and not the LSC?

- Let a team host Sr. Classic it provides some great learning opportunities
- Possibly a co-hosting option with the LSC can be explored

*M/S/A/P* Motion to discuss the single topic of who to host Senior Classic since there were many questions/comments/opinions being offered.

## Additional thoughts offered up:

- Why is the Sr. Classic entry fee high at \$25 vs \$10-\$15 for AG Champs? This higher fee covers pool costs and is closer to what other teams charge. Bigger meets cost more.
- Consider seeking input from other coaches for their opinions
- Teams could present their plans on how to host this meet
- Priority for a meet like this is to provide a quality meet to draw outside teams to San Diego. Provide high quality competition for our local swimmers. Host at a good venue.
- Comment offered that most other championship meets at other LSCs are hosted by teams. SDI is in the minority of LSCs that continue to host championships.
- Historical / background information offered 2 years ago, SDI experimented with giving a club team the chance to host Sr. Classic (CSTE). After hosting, that process was to be re-evaluated including possibly polling coaches. Dave noted SDI will continue to work on this and come back with a recommendation at the next meeting in July.

M/S/A/P Table this discussion regarding Sr. Classic hosted by LSC vs hosted by a team and let the Program Committee continue to work on this more. This will be added as an agenda item to next BOD meeting in July as "Old Business."

M/S/A/P Accept calendar as approved with the exception of Sr. Classic as to who will host.

Final Question: How can people provide their input/thoughts to the Program Committee to consider? Meeting dates are posted on website and you can ask to be included.

# **Ian Carstens Scholarship**

The recipients of this year's scholarships will be announced at the Splash and Dash meet in June. The scholarship is awarded to the male and female swimmers in SI with the fastest short course 200 fly during the '24-25 season (through this weekend). Since there are no more scheduled short course opportunities, those swimmers have been determined and will be notified so they can be present to receive their awards at the Splash and Dash meet.

\$500 scholarship awarded to high school senior for college expenses

Diversity, Disability, Equity, & Inclusion Committee Report - Maria D

#### 1. 2024 WZ DEI Camp - Indianapolis, IN, June 17-20

- 1. Selected Attendees
  - Maria Davila (UN, DEI Chair)
  - Krissy Payton (TAQ, Coach/BOD Rep)
  - Mateo Camarillo Moran (SBA)
  - Maia Hideg (RSD)
  - Catherine Rowe (PS)
  - Iker Davila (RSD)

- 2. Travel has been booked. Delegation will be heading out to Indy June 16
- 3. Total expenses + itinerary can be found here
- 4. Pictures + Camp report to come in late June

#### 2. 2024 National Diversity Select Camp - Indianapolis, IN, June 13-16

1. London Hughes (SBA) was one of 55 elite athletes around the country selected by USA Swimming to attend the camp. More info + the full camp roster can be found <a href="here">here</a>

#### 3. 2024 Don Watkinds Scholarship

- 1. The application will once again be distributed via Google Form. <u>Link will be posted on the website and sent to coaches following the May Board meeting.</u>
- 2. Proposed Timeline M/S/A/P Accepted timeline as proposed
  - May 22 Assuming approval of changed structure, application link distributed & posted to website.
  - May 22 Application opens
  - Week of June 2-8 DEI Committee to meet to discuss scholarship recipient selection subcommittee
    - Goal is to appoint subcommittee by end of meeting
  - June 30, 11:59PM Application closes.
    - *Note:* application deadline may be extended, subject to BOD approval, depending on total # of applications submitted by this date
  - July 1 7 Applications reviewed by scholarship recipient subcommittee
  - July 8-14 (exact date TBD) subcommittee to meet to discuss applications & determine award recipients
  - **July 8 14 (exact date TBD)** subcommittee selection report to be sent to Board for approval of 2024 scholarship recipients
  - Week of July 15 (assuming approval of recipients) scholarship recipients & coaches to be notified via email & certificates to be mailed out
  - July BOD Meeting (assuming date is set after Summer Champs) recognition of 2024 scholarship recipients Recipients will be announced at meeting and presented at AG Champs.

## 3. Budget

- Scholarship is traditionally covered by interest accrued on the scholarship account with the Rancho Santa Fe Foundation
  - Don't know what the exact # that would be for this year ask John McGlynn
- Award amounts will vary depending on # of selected scholarship recipients. Evaluation criteria/general info from last year can be found <a href="here">here</a>

#### 4. WZ DDEI Committee

1. Next meeting will be June 3 @ 7PM PST via Zoom. If you would like to join please contact Maria Davila for link access *The committee can use more adults*.

Old business: None

**New Business:** Verbal report of new equipment purchased for officials.

Bob Horne: purchased 6 LSC Radios & headsets. Spent approximately \$250-\$300 and has sent invoices to Sammie. This was within budget and had been approved by Dave.

Sean Redmond: Splash & Dash will be using LSC radios. Need more officials – only 13 signed up so far.

Maria Davila – Swimming Governance + US Dept of Labor Impacts – sent via email to all BOD members on 5/20/2024 7:16AM. Text of the email (see below)

Hi y'all,

I meant to raise this as new business for the Board re: governance last night but forgot:

A few weeks ago, the US DOL made 2 major changes:

- 1. Overtime Wages: the gist of the change was that OT has been expanded & wages are going to increase for a majority of employees around the country.
- 2. Non-Compete Clauses: the vast majority of non-compete clauses are now invalid and unenforceable

Based on this article and a piece I found from a law org these changes are also going to apply to non-profit orgs.

SwimSwam published an <u>article</u> pointing out the impact this is going to have on both club and college swim coaches. Key points:

- "...between practices, recruiting, and meets, it is inevitable that coaches will work more than 40 hours in many parts of the season. Under the current overtime-exempt limit, these coaches would have to be paid \$25.65 per hour of overtime worked. That makes the break-even point on raising coaches' salaries versus just paying them the overtime about 8 hours/week, if extrapolated to the entire year, without accounting for the increased administrative burden of tracking overtime hours."
- "Many club programs use non-compete clauses to prevent their coaches from leaving their positions to open a competing club nearby."

To date, USA Swimming has not released any info/guidelines on how to approach these changes.

I know every team sets up their staff parameters differently, and to my knowledge, we don't have salary data for our clubs. However, I think these changes—particularly the non-compete issue—call into question the impact this is going to have on our smaller clubs, and as a result, our LSC.

I bring this up both for awareness and because of what was brought up last night about the need for a group to brainstorm a plan for the 800K in our account, and because the non-compete issue might be something that would require changes to our P&P + bylaws.

I'm not sure what the answer is here, but I do think we need to plan for what this might mean moving forward.

I will be raising this same question at the next national Rules Committee meeting and will report back if I get any answers.

That's all for now.

p.s. in case it wasn't obvious, I'd like to participate whenever the financial planning brainstorm session takes place

Adjournment: Meeting adjourned at 8:34pm

# **Next meeting**

July 21st 7:00 PM will begin with brief HOD meeting to vote for Nominating Committee members.

